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**Cardiff Third Sector Council - Annual General Meeting**

Minutes of the meeting held on Wednesday 9th December 2015 at 1pm at CMC@Loudoun, Cardiff

**Attendees**

**C3SC Board Members**

Richard Edwards

Althea Collymore

Judith John

**Attendees**

1. Maxwell Ncube
2. Courtney Clarke
3. Jaz Williams
4. Jo Lord
5. Hasina Kaderbhai
6. Linda Donovan
7. Eleanor Henley
8. Heather Webber
9. Helen Bull
10. Rosie Leigh
11. Andrew Jenkins
12. Vicky Williams
13. Franck Banza
14. Jade Mills
15. Marie Naumiak
16. Catrin James
17. Shelagh Maher
18. Hugh dela Cruz
19. Grace Kerry
20. Amy Preece
21. Emma Giba
22. Terry-Anne Davies
23. Sophie Hirst
24. Jacob Dafydd Ellis
25. Daljit Morris
26. Linda Williams
27. Larina Harrison
28. Rosemary Miller
29. April Rose Anano
30. Catherine Morgan
31. Uzo Iwobi
32. David Morgan
33. Carys Wilson
34. Allan Herbert
35. Jayne Carter
36. Sujatha Thaladi
37. Jim Alexis
38. Michael Roberts
39. Will Atkinson
40. Sian David
41. Humie Webbe
42. Eva Trier
43. Laura O’Keefe
44. Tracy Lucas
45. Sarah Daniels
46. Julia Mortimer
47. Anaser Sakka
48. Gerry Puttock

**Organisations represented Members Y/N**

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| 1. | ACE Cardiff | Y |
| 2. | All Nations R Us | Y |
| 3. | Alzheimers Society | Y |
| 4. | Barnardo’s Cymru | Y |
| 5. | BRG Cardiff | Y |
| 6. | Cardiff & the Vale Parents Federation | Y |
| 7. | Cardiff & Vale University Health Board |  |
| 8. | City of Cardiff Council |  |
| 9. | Cardiff Food Bank | Y |
| 10. | Cardiff Mind | Y |
| 11. | Cardiff YMCA Housing Association | Y |
| 12. | Challenge Wales | Y |
| 13. | Children’s Aid DRC Charity | Y |
| 14. | CWVYS | Y |
| 15. | Cycle Training Wales | Y |
| 16. | Diverse Cymru | Y |
| 17. | Filipino Sports for Wales | Y |
| 18. | Gift of Grace Education Project | Y |
| 19. | Gingerbread | Y |
| 20. | Global Community Learning Branch WEA | Y |
| 21. | Hafal | Y |
| 22. | Newlink | Y |
| 23. | Phillipine SLAWUK | Y |
| 24. | Promo Cymru | Y |
| 25. | Race Council Cymru | Y |
| 26. | Rainbow of Hope | Y |
| 27. | Riverside Market Garden | Y |
| 28. | South Riverside Community Development Centre | Y |
| 29. | Spice |  |
| 30. | The Mentor Ring | Y |
| 31. | Time to Change Wales Campaign |  |
| 32. | VCS | Y |
| 33. | Westa Services | Y |
| 34. | Watts Gregory |  |

**In attendance:**

**Guest Speakers**

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| --- | --- |
| Cllr Peter Bradbury | *Cabinet Member for Community Development, Co-operatives and Social Enterprise* |
| Cllr Diane Rees | *Conservative Councillor for Pontprennau and Old St Mellons* |
| Cllr Eleanor Sanders | *Independent Councillor for Rhiwbina and Pantmawr* |
| Cllr Neil McEvoy | *Leader of the Plaid Cymru Group* |
| Beth Button | *President of the National Union of Students Wales* |
| Phil Fiander | *Director of Programmes, WCVA* |

**Staff**

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| Sheila Hendrickson-Brown |
| Wendy Marinos |
| David Poole |
| Mair Henry |
| Rowena Shaw |
| Jenn Champion-Cope |
| Alison Pritchard |
| Thoria Mohamed |
| Sarah Capstick |
| Amoret King |
| Sian Johns |
| Maxine Joseph |
| Judith Briggs |
| Mary Duckett |
| Lesley Lloyd |

**Apologies**

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| Terry Price |  |
| Roger Bone | Cardiff Mind |
| Michael Flynn | Diverse Cymru |
| John Fellows | Cardiff Tenants and Residents Federation / Channel View Tenants and Residents Association |
| Rachel Lewis | Age Alliance Wales |
| Adam Cairns | Cardiff & Vale University Health Board |
| Sharon Hopkins | Cardiff & Vale University Health Board |
| Abigail Harris | Cardiff & Vale University Health Board |
| Marcus Longley | Cardiff & Vale University Health Board |
| Anne Wei | Cardiff & Vale University Health Board |

1. **Welcome and Housekeeping**

Richard Edwards (RE) opened the AGM and welcomed all present. He explained the fire safety arrangements for the venue and gave an overview of the format and running order for the event.

1. **Resolution 1: Approval of AGM minutes**

RE asked members to vote to confirm their approval of the minutes of the last AGM. No issues of accuracy were raised, and the minutes were approved by a majority of votes from members.

1. **Chief Officer’s report**

Sheila Hendrickson-Brown (SHB) invited members to look at the copy of C3SC’s *Maniffesto* publication included in their meeting pack. SHB highlighted the Annual Review which demonstrated the achievements of C3SC’s projects, including the ECLP Communities First Project, tackling poverty in one of the most disadvantaged areas of Cardiff. Thanks were given to the C3SC trustees, including those who were standing down in the 2015-16 year. SHB referred to an increasing emphasis on regional working in this climate of austerity, emphasising the importance of our developing relationship with GVS, our neighbouring CVC in the Vale of Glamorgan. SHB also mentioned C3SC’s intention to place an increasing emphasis on supporting good governance as a means to strengthen the position of organisations across the sector. Information was given about C3SC and GVS’s joint network for trustees in Cardiff and the Vale. SHB highlighted the important work carried out by the Health and Social Care Facilitators in both C3SC and GVS, particularly in the context of their contribution to the new ‘Framework for Working with the Third Sector’. She drew attention to the achievements of Cardiff YMCA Housing Association in achieving PQASSO accreditation and indicated that this was an aim for C3SC in the next year, with a view to taking on and sharing best practice in quality standards. She concluded by encouraging members to keep in touch and provide the feedback necessary for a continuing dialogue across the sector.

1. **Resolution 2: Acceptance of the Annual Accounts 2013-14**

Julia Mortimer (JM) from Watts Gregory summarised the accounts as follows:

JM explained that Watts Gregory had been appointed as the auditors of C3SC’s accounts for 2014/15 following a tendering process in the previous year.

C3SC had experienced cuts to core funding; however, the Community Voice Project had brought funds into the organisation. JM advised that Total Incoming Resources for the year amounted to £1,441,303; expenditure was £1,361,737 giving Net Incoming Resources of £79,566.

JM confirmed that the accounts are a true and fair reflection of the financial position of the charity and have been prepared in accordance with SORP requirements.

There were no questions from the floor. The majority of members present voted to approve the Annual Accounts. SHB confirmed this was supported by the votes received by proxy

1. **Resolution 3: Appointment of Auditors**

Watts Gregory Accountants were proposed for re-appointment as the auditors of C3SC’s accounts for 2015/2016.

This was proposed by Richard Edwards and seconded by David Morgan (Rainbow of Hope). The majority of members present voted in favour of the appointment. SHB confirmed this was supported by the votes by proxy.

1. **Resolution 4: Trustee Board appointments**

SHB outlined the following proposed changes to C3SC’s Board of Trustees:

* Jacob Dafydd Ellis – proposed for election at AGM 2015
* Terry Price – Standing down at AGM 2015; proposed for re-election
* Gerry Puttock – Standing down at AGM 2015
* Reynette Roberts – Standing down at AGM 2015
* Sujatha Thaladi – Standing down at AGM 2015

This was proposed by Laura O’Keefe (VCS) and seconded by Will Atkinson (Wallich).The proposals were approved by a majority vote of those present and votes by proxy.

1. **Guest speakers and Question Time**

**Councillors** Peter Bradbury, Neil McEvoy, Dianne Rees and Eleanor Sanders; Beth Button, President of National Union of Students Wales; and Phil Fiander, Director of Programmes at the WCVA were introduced as the panel to answer questions from members on the theme of ‘Alternatives to Austerity: Shaping our Response – Together’.

Members raised a series of questions on austerity and its effects. Whilst the panellists had differing views on the causes and necessity of austerity as a measure or even an ideology, they did agree that third sector organisations need to work together and in partnership with the local authority to find new ways of delivering services that will meet the needs of our communities.

1. **Closure of proceedings**

SHB thanked the assembly for their attendance and participation and C3SC Trustees and staff for their support and contributions. SHB closed the proceedings on behalf of C3SC’s Trustee Board at 3.30pm.