**Cardiff Third Sector Council - Annual General Meeting**

Minutes of the meeting held on November 16th 2017, in The Old Library, The Hayes, Cardiff, CF10 1BH

**Attendees:**

**C3SC Board Members**

* Richard Edwards
* Althea Collymore
* Terry Price
* Judith John

**Attendees**

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| 1. Anne O’Regan |
| 1. Rhiannon Robertson 2. Rachael Nicholson- Wright 3. Lorraine Griffiths 4. Kristine Porter 5. Sally Thomas |
| 1. Rezwan Shams 2. David Gerrard MBE 3. Alex Gray 4. Cllr Joe Boyle 5. Cllr Norma Mackie 6. Pete Wong 7. Ceri Morgan 8. Yaina Samuels 9. Mamadu Djalo 10. Nelson Lima 11. Lisa Veira 12. Nhamo Mane 13. Clive Curtis 14. Fowzia Ali 15. Tripti Megeri 16. Kieran Vass 17. Rob Khoo 18. Donna Howard 19. Yvonne Apsitis 20. Martin Downes 21. Anthony Denning 22. John Lucas 23. Neil Binnell 24. Allan Herbert 25. Sujatha Thaladi 26. Catrin Hall 27. Leanne Morgan 28. Menaka Kodur 29. Joanne Barnes-Mannings 30. Evelyn Namatovu 31. Liz Bickerton 32. Ashlea Harris 33. Catrin Greaves 34. Linda Newton 35. Faruk Ogut 36. Shelagh Maher 37. Michelle Brown 38. Victoria Roberts-Burt 39. Alicia Roberts 40. Annetter Kerr 41. James Rides 42. Karen Woodley 43. Emma Payne 44. Jessica O’Brien 45. Kate Gobir 46. Sandra Tilitson 47. Sara Sportelli 48. Charlotte Granjon 49. Zarah Kaleem 50. Ken Turner 51. Kalpana Natarajan 52. Nerea Llerena-Gonzalez 53. Fiona Gibson 54. Gorkam Agac |
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**Organisations represented Members Y/N**

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| 1. Action for Caerau & Ely | Y |
| 1. Action on Elder Abuse Cymru | N |
| 1. BAWSO | Y |
| 1. Big Lottery Fund | N |
| 1. Cardiff & Vale Credit Union | Y |
| 1. Cardiff and Vale Area Scout Council | Y |
| 1. Cardiff Council | N |
| 1. Citizens Advice Cardiff & Vale | Y |
| 1. EYST | Y |
| 1. GUIBAC | Y |
| 1. GVS | N |
| 1. Hayaat Women Trust | Y |
| 1. Innovate Trust | Y |
| 1. Llandaff 50+ | In process |
| 1. Luminous Media | N |
| 1. Men’s Sheds | Y |
| 1. South Riverside Community Development Centre | Y |
| (SRCDC ) |  |
| 1. The Mentor Ring | Y |
| 1. Wales Air Ambulance | Y |
| 1. Wales Restorative Approaches | Y |
| 1. Women Connect First | Y |
| 1. Asbestos Awareness & Support Cymru | Y |
| 1. C3SC – CCHC/ Long term Conditions Alliance Stall | Y |
| 1. Cardiff People First | Y |
| 1. Cardiff Story Museum | Y |
| 1. CAVAMH (Sefyll and Nexus) | Y |
| 1. Displaced People in Action (DPIA) | Y |
| 1. Gingerbread | Y |
| 1. Ovarian Cancer Action | Y |
| 1. Recovery Cymru | Y |
| 1. Tearing your Hair Out | Y |
| 1. Touch Trust | Y |
| 1. Una Exchange 2. WCVA 3. Wales Tamil | Y  Y  Y |
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**In attendance:**

**Guest Speakers:**

**Cllr Huw Thomas** Leader of the City ofCardiff Council

**Staff**

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| Amina Ali |
| Andrew West |
| Ian Bazzard  Judith Briggs  Rachael Barry  Rachel Brydon  Rebecca Harford  Renatat Samek  Wayne Palfrey  Wendy Marinos |
| Ellen Morgan  Sian Johns |
| Sheila Hendrickson Brown |
| Mair Henry |
| Mary Duckett  Anna Ros- Woudstra  Ebed Akotia  Natasha Appalasamy  Sarah Capstick  Steven Honeywell |
| Thoria Mohammed |

**Apologies**

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| **Name** | **Organisation** |
| Zunaira Hassan | Building Communities Trust |
| Ms Carrole Fox | Butetown Community Centre |
| Martyn Pennington | Beacon Centre Trust (Cardiff) |
| me Mort | Rhiwbina Memorial Hall |
| Dr Grace Kerry | Gift of Grace Education Project |
| Reynette Robert | Oasis Cardiff |
| John Hallet | ACE |
| Lorraine Harris | Samye / Kagyu Samye Dzong |
| Sophie Taylor | Trustee |
| AM Mark Drakeford | AM Cardiff West |
| Cllr Rodney Berman | Cardiff Councillor |
| AM Julie Morgan | AM Cardiff North |
| MP Jo Stevens | MP |
| Rachel Bond | Vision 21 |
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1. **Welcome and Housekeeping**

Richard Edwards (RE) opened the AGM and welcomed all present. He explained the fire safety arrangements for the venue and gave an overview of the format and running order for the afternoon.

He reflected on a good and very positive year for C3SC. This was recognised by the vital services and the huge added value that the third sector has had on communities. RE stated that C3SC strives for a relevant, diverse and strong third sector. He introduced and welcomed the guest speaker Councillor Huw Thomas to the stage.

1. **Speaker – Councillor Huw Thomas**

Councillor Huw Thomas (Cllr HT) thanked everyone for the warm welcome and for the invitation to speak at today’s event. He highlighted that Cardiff’s third sector has a key role in the growth of Cardiff. Cllr HT said

* he recognises the value of the third sector and emphasised that Cardiff has one purpose - to help the people of Cardiff and make the city a better environment for people to live
* the projected growth of Cardiff and how the third sector can assist in this. Cardiff is Wales’s strongest asset and we need to look at driving the economy forward. Cardiff is looking at building a new bus station and developing the transport links from the bay into Cardiff.
* East Cardiff, which is one of the most deprived areas in the city, will be a focus for developments - introducing transport links and increasing economic uplift of the area.
* Cardiff has had two decades of success and economic development, but this has led to the gap between the rich and the poor growing which has resulted in some communities feeling isolated. There has been a rise in destitution in some of the city’s poorest areas and, as we know, poverty casts a shadow and shortens lives. Tackling poverty is at the heart of my administration, he said.
* Cardiff Council is proud to put ‘their money where their mouth is’ and have signed up to the living wage. I expect others follow, he said
* Cardiff Council have signed the ethical procurement pledge to promote community benefits.
* A good education is the sure route out of poverty. GSCE results have improved by 12% from last year, however too many schools are still under performing. The Council will continue to invest in schools all around Cardiff to ensure that everyone is receiving a good education. There will be new updates coming shortly in regards to investments in schools around Cardiff.
* Cardiff is committed to building relationships between schools and employers; this can be demonstrated in the decrease in percentage of NEETs individuals from 8%-3%.
* Cardiff will continue to grow as it has done over the previous years, this will put pressure on the public services and the infrastructure. Citizen numbers will double, which results in dementia rates also doubling.
* While the pressures are increasing, social services are committed to delivering a high standard and Cardiff Council have invested in social services and recognise the need to join schools, police, social services and public services in order to deliver a sustainable social care. ‘Together we will meet them’, he said.
* Housing is a key issue in Cardiff as new communities are being designed and built due to the growth in Cardiff. Cardiff Council is committed to build 6,500 council homes and note the need to provide sustainable transport.
* Cardiff Council are facing cuts and the third sector are feeling the repercussions of this.
* The third sector helps a wide range of individuals from the elderly, youth, to helping the environment by litter picking. There is huge diversity in this sector and you as organisations are the closest to the people in the communities and understand the needs of these individuals and the Council want to build on this. There is a mutual responsibility to better our community.
* We should encourage citizens to volunteer.
* Cardiff council may no longer have the means but the citizens may. ‘We are one team with one purpose to work to build a city we can be proud of’, he said

RE thanked Cllr HT and asked the audience if there are any questions.

1. **Q&A**

**Question 1** - what role the third sector will play in the encouraging the communities?

Cllr HT replied - working with the communities keeping them engaged; you are the closest to the individuals, you can provide a voice.

**Question 2** - what assurances the council can commit to procurement processes that are accessible for smaller organisations?

Cllr HT replied - I am committed to ensure that the third sector have a route in. I should have said this in my speech but my door is always open should you wish to discuss anything.

**Question 3 -** the difficulties that individuals with learning disabilities face. There is no money to support people into work with learning disabilities and who face discrimination. Without the support of the third sector we are unable to find jobs.

Cllr HT responded - the Welsh Government should be proactive and no one should be discriminated against. The Council can help you to link into organisations. Funding is being cut but the needs still need to be met. We will continue to make the argument for funding.

**Question 4** - the third sector is in crisis with less funding available. The individuals we work with face a number of problems - hate crime, Brexit to name but a few. How do we ensure these services will still remain?

Cllr HT responded - I agree with you on your points. These are national changes, Cardiff is limited to how it can deal with this. We need to build a coalition for change. We need to look at how we can work together and look at different pathways**.**

RE asked whether there were any more questions, thanked Councillor Huw Thomas for attending the event and invited Sheila to speak**.**

1. **Chief Officer’s report**

Sheila Hendrickson-Brown (SHB) welcomed and thanked all members attending the AGM. She said

* The diversity of organisations present are representative of the unique diversity in Cardiff – a strength within the third sector
* Copies of C3SC’s Annual review are available in today’s meeting packs, and this will also be available electronically on the website. She invited members to read the report for details of C3SC’s work in the past year and thanked the team, trustees, supporters and members for their contributions and support in the achievement of the outcomes.
* C3SC’s purpose is to provide support to the third sector. The Volunteer Centre for example had a made significant difference this year, particularly to the most disadvantaged and excluded of the city’s populations.
* A lot of hard work in and on behalf of the sector over the last few years have made big differences and had impacts on often more seldom heard communities - we must not lose sight of this in these tough times. For example, there are many hubs that have been created to support individuals, but there are people who are unable to access the hubs; the third sector has supported people enabling them to access such services.
* It is C3SC’s role to be the voice of the citizen, supporting the third sector to be the catalyst that makes a difference. We need to consider how we can best harness this energy and potential in these tough times. C3SC will be looking at new ways of working to support the sector to be sustainable for the future
* The debate has already been had and won about the importance for people to be able to access services locally and for these services to be diverse and to be delivered by people who look like the people we serve. This strength is represented today and widely in the third sector.
* I am confident that with more conversation we can see how we can build more, effective pathways for people. Moving forward the sector will need to look at different approaches and reshape how we do things. We need to consider greater connectivity and more partnership and ask the tough questions we must ask ourselves and others about how we ensure the sector’s sustainability. I urge you to ask these questions, she said. C3SC is here to provide support and help facilitate community action for your community groups and organisations.
* She invited the audience to talk to staff members and to complete the surveys in the packs to let us know what C3SC can do to help community groups and organisations.

SHB said she will now hand back to RE and move on to the next item on the agenda, which is the members’ vote on the meeting resolutions. She explained the process. After the voting has been completed, members are invited to stay and participate in the Forum session, where the Chair and Senior Management Team will be available to take questions and discuss how C3SC can support the third sector moving forwards.

RE thanked SHB

1. **Resolution 1: Approval of AGM minutes**

RE asked members to vote to confirm their approval of the minutes of the last AGM. No issues of accuracy were raised, and the minutes were approved by a majority of votes from members.

1. **Resolution 2: Acceptance of the Annual Accounts 2016-2017**

Julia Mortimer (JM) from Watts Gregory summarised the accounts from the last year.

JM confirmed the net Income for 2016/2017 was £15,885.79 compared to £17,321.29 for the previous year. She explained expenditure on charitable activities is also down compared to the previous year, leaving a net income balance of £3923 compared to £14,479 in 2015/2016. She advised of the current level of free reserve compare with the level identified to enable the organisation to continue for 6 months based on anticipated costs.

The annual accounts and financial statement were voted as approved.

1. **Resolution 3: Appointment of Auditors**

Watts Gregory Accountants were proposed by Richard Edwards (RE). for re-appointment as the auditors of C3SC’s accounts for 2017/2018. Members voted in favour of the appointment.

1. **Resolution 4: Trustee Board appointments**

RE confirmed the nominations and re-elections for formal appointment to the Board, noting the following had stood down and had chosen not to stand for re-election

* Michael Flynn
* Jacob Dafydd Ellis
* 2017

The following are new members who had been co-opted to the Board and are standing for appointment by members:

* Sophie Taylor – Co-opted 16 March
* Jan Walsh - Co-opted 18 May 2017
* Martin Warren - Co-opted 18 May 2017

Members voted in favour of the appointments.

1. **Closure of proceedings**

RE thanked the assembly for their attendance and participation and C3SC Trustees and staff for their support and contributions. RE closed the proceedings on behalf of C3SC at 13.30pm.