

## 'Let's Talk Active Travel' C3SC & Transport for Wales (TfW) Small Grant - Guidance

### Introduction

Welcome to the '*Let's Talk Active Travel*' Small Grant. The purpose of this small grant is to support initiatives that engage young people in Active Travel. Active Travel aims to increase the number of local journeys that are walked, wheeled or cycled, and this small grant aims to support projects that engage young people in discussions and activities that increase their use of public transport, walking, wheeling, cycling, and other low-carbon travel options, or build their knowledge, confidence, and awareness of using active and community transport options.

Alongside increasing health and wellbeing by reducing reliance on cars and similar modes of transport, the grant seeks to support engagement of young people in exploring the barriers they experience to active travel, proposing solutions, and taking actions to promote positive behaviour change through, for example, volunteering, actions that develop skills, or activities that support wellbeing, inclusion and/or help tackle climate action.

### What is Active Travel?

Active travel means getting from one place to another by being physically active, such as by walking, skateboarding or cycling. It includes everyday journeys like travelling to school, college, work, or meeting friends, and includes walking or wheeling to and from public transport, such as bus stops or train stations. Choosing active travel is a simple way to build movement into your daily routine, supporting physical and mental health, saving money, and reducing the impacts of travel on the environment.

### Aims of the 'Let's Talk Active Travel' Small Grant

The '*Let's Talk Active Travel*' Small Grant aims to support projects that:

- **Engage young people aged 14–25** in conversations about how they currently travel, including their use of walking, wheeling, cycling, and public transport, and explore the challenges and opportunities linked to active and sustainable travel.
- **Explore young people's perceptions and lived experiences of barriers** to active travel, including walking, wheeling, cycling, and accessing and using public transport (including journeys to and from bus stops and train stations).
- **Support young people to codesign and deliver activities, campaigns, or solutions** that encourage reduced reliance on cars and increased use of active travel and public transport for everyday journeys
- **Provide meaningful volunteering opportunities** for young people aged 14–25 to help design, promote, and deliver initiatives that support active travel and greater use of public transport.

## Available Funding

- Grants of up to **£500** are available for eligible projects.
- The total funding available in this round is **£2,500**.

## Important Dates

- **Opening Date for Applications:** Friday 15<sup>th</sup> May 2026.
- **Closing Date for Applications:** Friday 12<sup>th</sup> June 2026.
- **Notification of Outcome:** Friday 10<sup>th</sup> July 2026.

## Eligibility Criteria

### Who Can Apply?

To be eligible for funding, your group, organisation, or project must:

- Be **not-for-profit**.
- Be based in or delivering in **Cardiff**.
- Include consultation and proposals on **active travel**, reducing car use and increasing walking, wheeling, cycling, or use of public/green transport.
- Demonstrate meaningful engagement with **young people aged 14–25**.

### How to Apply

To apply for a grant, please complete the application form - ['Let's Talk Active Travel' C3SC & Transport for Wales Small Grant - Application Form – Fill out form](#)

Applications must be submitted by **Friday 12<sup>th</sup> June 2026**.

### Application Form Guidelines

When completing the application form, please:

- Provide a clear description of your project, including what you plan to do and the outcomes you aim to achieve.
- Explain how your project will actively engage young people aged 14–25 in shaping or delivering the work.
- Describe how your project will contribute to encouraging active travel or the use of public transport, reducing the use of cars or similar personal transport.
- Outline your budget, clearly detailing how the grant funding will be spent.

## Assessment and Selection

Applications will be assessed by the **Cardiff Youth Led Grants Panel** against the following criteria:

- The extent to which the project meaningfully involves young people in developing and delivering activities that promote active travel.
- How effectively the project encourages reduced car use and increased walking, wheeling, cycling, or use of public/green transport.
- The quality and accessibility of volunteering opportunities provided for young people aged 14–25.

## Notification of Outcome

- All applicants will be notified of the outcome of their application by **Friday 10<sup>th</sup> July 2026**.

Successful applicants will:

- Receive a grant offer letter, which must be signed and returned.
- Be required to submit an invoice to C3SC for the funding amount offered.

**Please note: Successful projects will be required to attend a short introductory session on Active Travel shortly after receiving the grant offer letter.**

## Reporting Requirements

Successful applicants must submit a short project report (*500 to 1,000 words*) on completion of the project, and no later than **Monday 1<sup>st</sup> February 2027**.

The report should include:

- A summary of project activities and whether outcomes were achieved.
- Evidence of impact and participant feedback, such as survey results, photos, quotes, or short case studies from young people involved.
- Reflection on learning, challenges, and next steps related to active travel.

## Contact Information

If you have an idea you would like to discuss, or require further information or support with your application, please contact **Callum Jones**. Email: [volunteer@c3sc.org.uk](mailto:volunteer@c3sc.org.uk) and put "Active Travel Grant" in the subject line or Telephone: 029 2048 5722 and ask for Callum.